

# VISA APPLICATION



## IMPORTANT!

Type on screen in BLOCK/CAPITAL letters

Incorrect information may result in rejection of your application, annulment of visa already granted or denial of permission to enter the Russian Federation.

<b>1. Nationality</b>  If you formerly had USSR or Russian nationality, please indicate when and why you lost it		<b>7. Purpose of visit</b>	
<b>2. Surname</b> (as in passport)		<b>8. Visa category and type</b>	
<b>3. First name, patronymic</b> (as in passport)		<b>9. Number of entries</b> 1 <input type="checkbox"/> 2 <input type="checkbox"/> multiple <input type="checkbox"/>	
<b>4. Date of birth</b> (dd/mm/yy)		<b>10. Date of entry</b> (dd/mm/yy)	<b>11. Date of departure</b> (dd/mm/yy)
<b>5. Sex</b> M <input type="checkbox"/> F <input type="checkbox"/>		<b>12. Number of previous trips to Russia</b>  <b>Date of last trip to Russia</b> (dd/mm/yy) from _____ to _____	
<b>6. Passport number</b>  <b>Date of issue</b> (dd/mm/yy) <b>Date of expiry</b> (dd/mm/yy)			
<b>13. Russian organization to be visited</b> (for tourists – name and reference number of the tourist organization, for business – name and city of the organization, for privates – surname, first name and the address of person will be visited)			
<b>14. Route of journey</b> (points of destination)			
<b>15. Do you have medical insurance policy valid in Russia?</b> yes <input type="checkbox"/> document			
<b>16. Children under 16 and other relatives in your passport passed with you:</b> no <input type="checkbox"/> yes <input type="checkbox"/> <b>Surname, First name, Date of birth (dd/mm/yy), Home address</b>			
<div style="border: 1px solid black; width: 150px; height: 150px; margin: 0 auto; text-align: center; padding: 10px;"><i>Please glue passport size photo here</i></div> <p>I declare that the data given in the VISA APPLICATION are correct. I'm agree about my personal data will be operated and sent electronically for making decision about visa issue purposes. <b>Date (dd/mm/yy), personal signature</b></p>		<b>17. Other surnames used</b> (maiden, religious, etc.)	
		<b>18. Home address</b> (house number, street name, flat number, town, post code)	
		<b>19. Place of birth</b> (if born in Russia, please indicate when and to what country you emigrated)	
		<b>20. Present occupation, name and address of employer or school</b> (for students)	
		<b>21. Are any of your relatives staying in Russia now?</b> (full name, patronymic, date of birth, permanent address)	



## The Russia House Russian visa application check list

When you have successfully completed the form as per the instructions provided, please make sure you have the following documents before dispatching them to us

### **1. Passport**

Your passport must have a clear 6 months of validity left running on it from the final date of your visa invitation. If, for example, your invitation expires on the 1<sup>st</sup> of June 2008 then your passport must be valid until at least 30 Dec 2008.

Your passport must have at least two clean, unstamped pages and must be in at least a reasonable condition.

**2. Application form** A typed application form that has been signed in either black or blue ink.

### **3. Passport Photograph**

A standard UK colour passport photograph showing your head and shoulders, taken in front of a white background. Scans, promotional pictures or ones of you taken with a group of people at a friend's 40<sup>th</sup> birthday party will not be accepted. The photo cannot be any smaller than the photo box margins printed on the application form.

### **4. Invitation**

If you are applying for a Business visa and you have not requested your invitation from The Russia House, then you must provide us with the "Preglashenye" (creamy brown in colour) Ministry invitation issued in Russia, or, if the invitation has been submitted in telex form directly to the Russian consulate, the identifying telex reference number must be provided.

If you are applying for Tourist visa or a Special Purpose Tourist visa and you have not requested your invitation from the Russia House, then you must provide us with the invitation, issued either by the hotel you are staying at or the Russian travel organisation you have made your hotel reservation through. This invitation usually, but not always, is comprised of two pieces of paper that are your confirmation and voucher, written in Cyrillic mostly and have official looking stamps at the foot of the page.

### **5. Other documents**

If you are applying for a Business visa then you will also need to send us a company letter on your letter head paper detailing your reasons for visiting Russia and whom you are visiting, plus the type of visa you need issued and the date when the visa should commence that should match your Ministry invitation.

If you are not holding a British passport and do not have a UK work or residence permit within your passport, then it is more than likely that you will also need to submit additional documents normally proving your residence here in the UK. Please check what documents you need by going to our website at [www.therussiahouse.co.uk](http://www.therussiahouse.co.uk). If you are applying for a Work visa you must submit along with your Work invitation a recent HIV test certificate.

### **6. Postage**

You are free to choose how you get your documents to us, by hand or through a courier company to The Russia House, Chapel Court, Borough High St, London, SE1 1 HH or of course by Royal Mail. Please use the Special Delivery before 1 pm service and **NOT** the Special Delivery before 9am service, or Registered or Recorded Delivery service. Also, do not enclose a return Special Delivery envelope as the return postage will be included in your invoice.